



seit 1558

Friedrich-Schiller-Universität Jena

Universitätsprojekt Lehrevaluation

Evaluation of Qualification Programmes - Questionnaire for Workshops and Seminars -

This questionnaire allows you to give **individual feedback** on this course. Please mark the appropriate response option with a **dark pen**. If you are not able to give a response or if you do not want to respond, please mark **'not applicable'** (n/a). Statistical evaluation is provided by the **Universitätsprojekt Lehrevaluation** team (www.ule.uni-jena.de). Please note that course evaluations are **voluntary** and completely **anonymous**.

Title of Course	Instructor	Date

For statistical purposes, please provide the following information.

Age

Sex female male

Your status at the University:
What does apply to you? [multiple answers possible]

- PhD Candidate
- Postdoc
- (Junior) Professor
- Academic Employee
- Non-Academic Employee
- Lecturer/Teaching Staff for Special Duties
- Scholarship Holder
- Member of a Non-University Research Institution
- Other

Please write down your most important learning experience (e.g. your "eye-opener", eureka moment) you had in this course. (keywords are sufficient)

For scientific purposes only, please generate your panel key as specified below:

First letter of your place of birth (e.g. London), second letter of your first name (e.g. Susan), third letter of your last name (e.g. Brown), and the last two digits of the day and month of your birth (e.g. 26.03.1995): **LUO63**

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Please start with an overall assessment.

	does not apply	fully applies	n/a
I would highly recommend this workshop.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
This course highly raised my interest in the topic.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
I am very interested in additional courses related to this topic.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The actual course content matched with the course description.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The course is designed to meet the actual needs of the target group.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The course effectively complements my daily working matters.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
My superior/supervisor considers my participation in this programme as positive.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
Overall, I am satisfied with the course.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>

Please evaluate your acquired competencies and skills.

	does not apply	fully applies	n/a
I understand how I can put the acquired knowledge into practice.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The acquired competencies/skills are very helpful for my future career.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The acquired competencies/skills are very helpful for my daily work at the university.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The course encouraged my self-reflection.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
Overall, I was able to significantly expand my skills by participating in the workshop.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>

Please evaluate the general conditions of your course.

	does not apply	fully applies	n/a
The organisation of the course on behalf of the organising institution went smoothly (e.g. registration, directions, payment).	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The room was very good (e.g. with regard to size, acoustics).	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The equipment (e.g. media, technology) was very good.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The time frame (e.g. length, hours, date) was very good.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The provided materials (e.g. handouts, documents, bibliography) were very helpful.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The group size was appropriate.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
Overall, I am satisfied with the general conditions of the course.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>

The instructor...

	does not apply	fully applies	n/a
created a stimulating working atmosphere.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
made a professional impression on me.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
responded to participants' individual requirements/experiences in an appropriate way.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
organised the workshop's agenda in a reasonable way (e.g. presentation, discussion, exercises, Q&A sessions).	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
explained matters in a highly comprehensible way.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
strongly encouraged to share own experiences and to address recent problems and questions.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
was available to discuss individual questions as and when required.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
showed credible interest in the learning progress of the participants.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
managed the temporal organisation of the workshop in an appropriate way (e.g. breaks, compliance with time schedules).	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
Overall, I am satisfied with the instructor's contribution to the workshop.	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>

If you had to complete or perform practical exercises during the workshop (e.g. group work, tasks, individual assignments):

	too low	too high	n/a
The tasks'/exercises' level of difficulty was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The number of tasks/exercises was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The number of application examples/case studies was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
Working on the exercises, the instructor's support was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
For participation in the course, my level of background knowledge was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
From my perspective, the working speed was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
From my perspective, the amount of content of the course was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>

Please evaluate the contribution of other participants in the workshop.

	low	high	n/a
The participants' commitment was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The participants' skill level was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
The participants' interest/attention was	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>

Free Items (chosen by the instructor)

	n/a
Free Item 1	<input type="checkbox"/>
Free Item 2	<input type="checkbox"/>
Free Item 3	<input type="checkbox"/>
Free Item 4	<input type="checkbox"/>
Free Item 5	<input type="checkbox"/>

With regard to this course, what did you like most (e.g. concept, schedule, instructor)? (keywords are sufficient)

With regard to this course, do you have any suggestions or recommendations for improvement? (keywords are sufficient)

The university is always interested in developing further workshops and seminars. Which topics should be added to the portfolio? What should be maintained in the future? (keywords are sufficient)